

**Required Documents**  
**for qualification endorsement for Smart visa “O” (Spouses and Children)**

Further guidance on the required documents is available on <http://smart-visa.boi.go.th>

PERSONAL DOCUMENTS		
1.	Completed application form of qualification endorsement for smart visa “O”	○
2.	Copy of valid passport (first page and all pages with Thai visa stamps)	○
3.	Copy of valid passport of the Smart Visa applicant/ holder (Smart T, I, E, S) whom an applicant accompany	○
4.	Evidence of family relationship (i.e. marriage certificate, birth certificate)	○
EVIDENCE OF EMPLOYMENT AND CORPORATE		
5.	Evidence of employment contract or service contract with an entity in Thailand	△
ADDITIONAL DOCUMENTS		
6.	Health insurance policy covering entire course of stay in Thailand, with coverage for inpatient and outpatient treatment of no less than 500,000 Baht. (In case of an applicant accompanying Smart Visa “S” holder/applicant only)  * Submission of this document can be done separately at a later date before a notification letter is issued	○
7.	Financial evidence of saving with balance of not less than 180,000 Baht per person or equivalent (In case of an applicant accompanying Smart Visa “S” holder/applicant only)	○
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	△

○ Mandatory      △ If applicable

- I confirm that I have read the guidance and there are no other documents to submit. For document are not in English, I have provided a certified translation.
- I hereby authorize One Stop Service Center for Visa and Work Permit and related governmental institutions to share this information provided among the agencies involved in this qualification endorsement process.
- I understand that a decision may be made on my application based on these documents only.
- I understand that I may be contacted or requested for additional documents or information from government offices or its representative.

\* All processes may take approximately 30 working days to process providing that you are able to provide all complete documents at the start, so please allow considerable time to begin the process before your immigration stamp expires.

**For Official Use Only**

Registered Number: \_\_\_\_\_ Received Date: \_\_\_\_\_ Due date: \_\_\_\_\_

Submission Officer's Name \_\_\_\_\_ Signature \_\_\_\_\_