

**APPLICATION  
FOR SMART VISA EXTENSION**

<b>Part A : Personal Information</b>					
1.Full English name as in passport					
First name	Middle name	Last name			
2.Current Nationality / Nationality at birth, if different	3.Date of birth (dd-mm-yyyy)	4.Place of birth (city, province/state, country)			
5.Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	6.Marital status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Other (Please specify) _____				
7.Passport number	8.Date of issue (dd-mm-yyyy)	9.Valid until (dd-mm-yyyy)			
10.Current address in Thailand (if any)	11.Home/Mobile phone			12.E-mail address	
13.Spouse	Name	Date of birth (dd-mm-yyyy)	Nationality	Occupation	Wish to apply for Smart Visa*
					<input type="checkbox"/>
14.Children					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
15.Smart Visa valid until (dd-mm-yyyy)					
16. Job position					
17.Job description					
18.Name of contact person in Thailand			Relationship with the applicant		
E-mail address			Mobile phone number		

\*Spouse and children wishing to apply for Smart Visa must submit their own application separately. Children who are eligible to apply for Smart Visa as dependent must not be over 20 years old.

<b>Please select the type of visa you wish to apply (only one answer is possible)</b>	
<input type="checkbox"/> Smart S (2-year visa) ➔ Please complete Part B	<input type="checkbox"/> Smart O ➔ Please complete Part C

Part B : Company and employment information	
1. Company name	2. Company registration number
3. Address	4. Office number
	5. Company website or e-mail address
6. Business or products or services description	
7. Major products or services	Sale revenue (Approximate in Baht)
8. Manufacturing/Service Process Please provide a process diagram that explains the manufacturing/service process (additional documents can be attached).	
Process Diagram	Explanation
9. Acquisition of core technology	
<input type="checkbox"/> Import <input type="checkbox"/> Procurement/Sourcing in Thailand <input type="checkbox"/> Developed by own company	
10. The tech stack used, please explain	
11. Objective of technology employment	
<input type="checkbox"/> To apply to the production process or service provision <input type="checkbox"/> To significantly increase the value of products or services	
Please explain	
12. Contract term	
<input type="checkbox"/> ___ Years ___ Months <input type="checkbox"/> Period (dd-mm-yyyy to dd-mm-yyyy) _____ <input type="checkbox"/> Other (Please specify) _____ Kindly specify the duration for which you intend to obtain the visa	
<input type="checkbox"/> ___ Years ___ Months <input type="checkbox"/> Period (dd-mm-yyyy to dd-mm-yyyy) _____ <input type="checkbox"/> Other (Please specify) _____	
13. Average income per month* (Baht)	Salary (Baht per month)

Other items of income (Please specify)			
14. The applicant's involvement in company <input type="checkbox"/> Employee <input type="checkbox"/> Director <input type="checkbox"/> % of Shares _____ <input type="checkbox"/> Other (Please specify) _____			
15. Name of your stakeholders whom you have already contacted.			
Name	Company/Organization	Position	Contact detail (e.g., E-mail or phone number)

<b>Part C : Smart O</b>		
1. Please specify the name of Smart Visa "S" holder or applicant whom you will accompany		
First name	Middle name	Last name
2. Relationship with the main Smart Visa holder/applicant. <input type="checkbox"/> spouse <input type="checkbox"/> child		
<b>Details of Smart "O" applicant's work or study in Thailand (Please fill in this part only in the case where applicant is working or studying in Thailand.)</b>		
3. Name of company or education institution in Thailand	4. Job position or current education level	
5. Work address or education institution address	6. Phone number	
	7. E-mail address	
8. A reference person's name	A reference person's job title	
E-mail address	Mobile phone number	

I hereby certify that the information and the evidence provided is true and complete in all respects. If there are any false statements which are considered perjury, I agree to be subjected to any applicable legal prosecution.

## Required documents for Smart visa extension

	SUPPORTING DOCUMENTS SUBMITTED	Applying Type of Smart Visa	
		S (2Y)	O
1.	Completed application form for smart visa extension	○	○
2.	Copy of valid passport (first page and all pages with Thai visa stamps)	○	○
3.	Copy of valid passport of the Smart Visa "S" holder or applicant whom an applicant accompany		○
4.	Evidence of family relationship (i.e. marriage certificate, birth certificate)		○
5.	Financial evidence showing a deposit of no less than 600,000 Baht or equivalent in a bank account in Thailand or overseas which has been held for at least 3 months consecutively.  *In the case of being accompanied by spouses and children, an additional amount of deposit of no less than 180,000 Baht per person or equivalent is required in a bank account in Thailand or in the country of his/her nationality or residence, which has been held for at least 3 months consecutively.	○	○
6.	Health insurance policy covering entire course of stay in Thailand, with coverage for hospitalization treatment of no less than 500,000 Baht	○	○
7.	Consent form for Sponsorship of Dependent signed by Smart Visa "S" holder or applicant whom an applicant accompany		○
<b>EVIDENCE OF EMPLOYMENT AND CORPORATE</b>			
8.	The most up-to-date pitch deck	○	
9.	Business progress report (Please see Items to be in business progress report on the last page of extension application)	○	
10.	Evidence of employment contract or service contract with entity in Thailand (and a letter signed by an authorized person) which include details of employment e.g., position, length of employment (the remaining period of employment contract must be at least 1 year), income or evidence of working for a government agency	△	△
11.	Shareholder list (not more than 3 months old) or/and transfer slip	○	
12.	Certificate of incorporation which includes a company's objectives (not more than 3 months old)	○	△
13.	Company profile, company annual report, brochures or catalogues	○	
14.	Latest audited corporate's annual financial statement or financial report or Certified Public Accountant's Report	○	
15.	Latest PND 50 (Corporate Income Tax) with the receipt from the Revenue Department	○	
16.	Latest Sor.BorChor3	○	
17.	Phor.Por.01 (Application VAT Registration) and/or Por Por 09 (Application for the Amendment Value Added Tax Registration)	△	
18.	Evidence of payment of annual income tax (e.g., PND 1 of every month and PND 1 kor of every year since receiving visa)	△	
19.	Foreign Business License or Foreign Business Certificate  *In case of a foreign majority company in restricted business activities under the Foreign Business Act	△	
<b>ADDITIONAL INFORMATION</b>			
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record, certificate of incorporation, memorandum of association in Thailand, may be requested on a case-by-case basis.	△	△

○ Mandatory      △ If applicable

- I confirm that I have read the guidance and there are no other documents to submit. For document are not in English, I have provided a certified translation.

- I hereby authorize One Stop Service Center for Visa and Work Permit and related governmental institutions to share this information provided among the agencies involved in this qualification endorsement process.
- I understand that a decision may be made on my application based on these documents only.
- I understand that I may be contacted or requested for additional documents or information from government offices or its representative.

\* All processes may take approximately 30 working days to process providing that you are able to provide all complete documents at the start, so please allow considerable time to begin the process before your immigration stamp expires.

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**For Official Use Only**

Registered Number: \_\_\_\_\_ Received Date: \_\_\_\_\_ Due date: \_\_\_\_\_

Submission Officer's Name \_\_\_\_\_ Signature \_\_\_\_\_

## Items to be in business progress report

Information can be provided in any forms, e.g., A4 report, PowerPoint presentation, video.

1. **Product development progress** - (e.g., prototype designing or development of your product or service, demo, minimal viable product, mockup product)
2. **Customer testimonial** – Testimonial report with customer details
3. **Company structural progress** - Provide evidence of your company’s legal procedures (e.g., Certificate of incorporation, required licenses, permits, including BOI promotion certificate, FBL, FBC if any)
4. **Technical development progress** - (e.g., platform, development algorithm, tech stack)
5. **Agencies you developed a partnership with** - Provide evidence showing a partnership between your business and agency.
6. **Human resources development progress** - Describe courses or training you provided, new employees hired, or any activities related.
7. **Updated business timeline** - Including what milestones you have achieved, your present activity, and your future business plan at least in the next 2 years.
8. **Updated financial plan**
  - **Financial Plan** – Explain the business’s income generation and capital expenditure plans
  - **Financial Projection** – Explain the forecast of income that the business will receive and expenses that the business will spend in the future
9. **Updated marketing plan**
10. **Difficulties** – Please describe problems encountered in doing business.

CONSENT FORM FOR SPONSORSHIP OF DEPENDENT

Date:

I ..... (The main applicant's name)

A citizen of ..... SMART Visa application number.....

I hereby declare my sponsorship and financial responsibility for my parent/spouse/legal guardian children or family member, [.....dependent's Full Name], during their stay in Thailand. As their sponsor, I confirm to the officer in the Thai government that my relationship to the above dependent according to the document provided is conducted in good faith by me and in truth.

I hereby confirm that the above SMART Visa dependent applicant shall be follow up to live together as an integral part of the family and I, as the main SMART Visa holder, will fully responsible for the financial support, accommodation, health, and any other necessary expenses during their stay, This includes medical care and any other essential costs necessary to ensure their well-being, ensuring that they will not require Thai social welfare and will be follow the Thai law and regulation accordingly.

By signing this declaration, I acknowledge my legal obligation to bear all financial and related responsibilities for my dependent during their time in Thailand duration according to visa validity and understand that if they are no longer my dependent in case the children aged over 20 years old or there is some separation, divorce, dispute of any kind that create a separation within the family unit, I will notify the officer in charge at once in order to cancel the dependents visa. If not, I do understand t that this might cause my main visa to terminate as well.

I further affirm that my dependents will strictly adhere to the immigration laws of Thailand and will depart the country at the end of the stay permit or when I am no longer the SMART Visa holder.

Signature of the main applicant's name:

Signature of applicant/ In case of the children aged under 20 years old, the parent must sign on behalf of applicant.

\_\_\_\_\_

\_\_\_\_\_

Date :

Date :